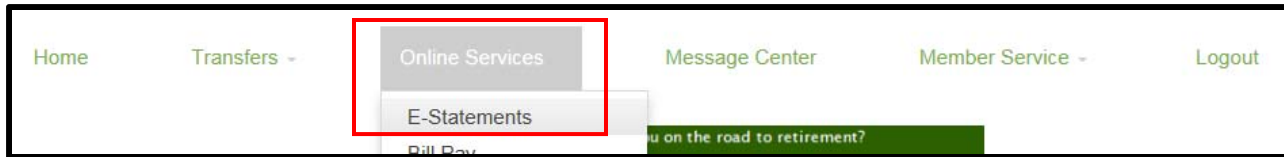


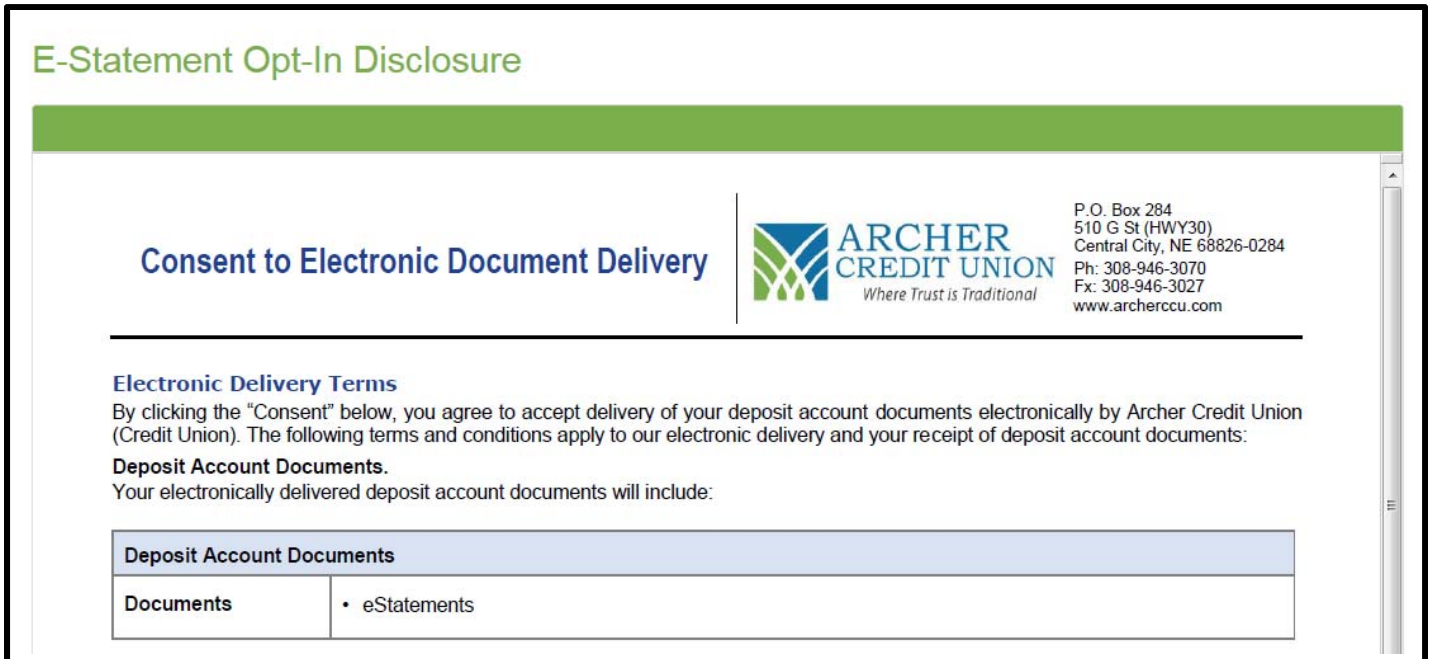
# E-Statement Enrollment Instructions



1. When logged into your account online, navigate to “Online Services,” and click on “E-Statements.”



2. You will then see a disclosure titled “Consent to Electronic Document Delivery.”



3. Read through the disclosure and scroll to the bottom of the page to make your selection.
  - a. If you agree to the terms and want to enroll into E-Statements, click “Accept.” You will receive a monthly email\* from ACCU informing you that the E-Statement is ready to be viewed.
  - b. If you do not agree to the terms and do not want to enroll into E-Statements, click “Decline.” You will receive a paper statement in the mail.



4. To view your E-Statements, when logged into your account, navigate to “Online Services” and click on “E-Statements.” You will be able to view your most current statement as well as 2 years of past statements.
5. In the future, if you would like to change your selection:
  - a. Un-Enroll in E-Statements (start receiving paper statements): Contact your local branch.
  - b. Enroll into E-Statements (stop receiving paper statements): Follow the above process.

\*Note: Please ensure we have the most current email address on file at ACCU. If you need to update it, contact your local branch or log-in online.